# Proposal to organize social activities within the WASP PhD student council at the local universities

### Aim/purpose/objective of the social activity

### Organizers (PhD student council representants/organizing university)

### Type of Social Activity: in line with the local “representationsregler” (Attach program, Invited participants/target groups):

### Planned Date for the social activity.

###  Proposed budget

|  |  |  |
| --- | --- | --- |
| Prepared by  |  | Approved by  |
| Signature  |  | Signature  |
| Date  |  | Date  |

# Policy

The PhD Student Council has the opportunity to organize local activities up to 2 times per year. The following guidelines apply to the social activity proposals initiated by PhD student council representatives at the local universities:

The proposal must include:

* + The objective of the activity
	+ The target group/list of participants

The activity shall be connected to a WASP-related event or purpose, such as:

* + Informative meetings such as updates on WASP opportunities and upcoming activities
	+ Research discussion or presentations
	+ Information sessions about the PhD Student Council

Booking and Financial Guidelines

* + All bookings must comply with the local university’s representation rules *(representationsregler).*
	+ Costs should be booked locally under the graduate school project and will be reimbursed by WASP in connection with the tertial reporting.
	+ Budget per PhD student per social activity 100: -

Submission and Approval

* Proposals must be submitted using this template to info@wasp-sweden.org.
* The proposal must be submitted at least 4 weeks prior to the planned event.
	+ Once approved, the proposal will be shared with the relevant stakeholders